

GREENWICH FREE LIBRARY BOARD OF TRUSTEES MINUTES

FEBRUARY 19, 2020 7PM

ATTENDEES: Claudia Blackler, Ellen Fronhofer, Walter Grom, Sandy McReynolds, Jim Nolan, Annie Miller, Kristen Parillo, Teri Pendergrass, Audrey Fisher

Minutes of January 15th approved.

COMMITTEE REPORTS:

Building Comm. – The members met with the architect and made some minor changes. Annie will forward the final renovations to the board.

Events – The volunteer dinner was a success with wonderful food and approximately 30 attendees...It was suggested that next year we select a different date than Valentines Day as a number of people had other plans.

Policy Comm.-

Comm. members have a disaster policy from another library...they are working to adapt it to our library. They will contact local police, fire department, etc. The completed copy will be sent to board members before March meeting so we can vote on it at next meeting.

Material Selection-A book selection group is already in place. The library board delegates final selection to the Director.

Patron Restrictions is decided case by case. We do not charge fines but in the case of loss or damage fines might be charged.

Control of Children – There are no restrictions on books or computers as this is a policy of all libraries. We do not parent. We will display a computer policy on the landing page of our computers. All staff monitors all sections and we have a code of conduct in place.

Exhibits displayed by artists can set prices but all money must be handled by the artist.

The Collection Development Policy was approved.

Gill Room –

Friends – Next book sale on March 5th.

Financial- –Monthly financial report approved. \$10,050.00 was raised in the 2019-20 annual appeal and we received the match.

Library Directors Report –

A meeting on February 28th at 12:30 with Carrie Woerner will be held at the library. The subject is “what do we need?” One of the items mentioned was to have a cart with laptops for patrons to use.

The Annual Report has been submitted. We are in compliance with Minimum Public Standards for 2021.

Annie would like to investigate NYCLASS investments. It was suggested she contact Bob Jeffords our Honorary Board Member for help with this.

Next board meeting we will elect a Vice President. This person should understand that this position will lead to becoming president. Jim has stated this is his last year as president.

New Business-

Jan has been arranging programs for the library which are hugely successful. Most of them have fixed budgets which Jan has been using her personal funds for and then getting paid by the library. Annie would like to have either a pre-paid card or some other method so their own funds do not have to be used. She will talk with the bank about the best option. The programs are so well attended that a decision has to be made whether staff and volunteers can sign up. The board agreed that staff and volunteers should not attend until registration is completed and there are vacancies. Annie is going to bring this up at the next staff meeting.

A letter supporting the rehab of the Susan B. Anthony house will be written by the Gill Room staff and presented at the next board meeting.

We were requested to put an ad in the RSVP volunteer recognition dinner program. The board does not want to do this as we do many programs for the community also as volunteers.

Submitted by Claudia Blackler

